

**Annexure-II B**

**STATEMENT OF FIXATION OF PAY IN THE REVISED SCALE**  
**[ G.O.(P) No. 7/2016/Fin dated 20/01/2016]**

1	<b>Permanent Employee Number (PEN)</b>	:	
2	Name ( in block letters)	:	
3	Designation	:	
4	Post held as on 01-07-2014	:	
5	Date of Commencement of full time regular service	:	
6	Completed years of full time regular service as on 01-07-2014 (Ref. : Note below Rule 6 in Annexure II) *	:	
7	Existing Scale of Pay (in full) as on 01-07-2014	:	
8	Revised Scale of Pay(in full) as on 01-07-2014	:	
9. (a)	Basic pay in the existing scale of pay including increments/stagnation increments on the date of change over to the revised scale (Rule 5 (a)) of Annexure II)	:	
(b)	Personal Pay, if any, not specifically ordered to be absorbed in future increase of pay	:	
(c)	Special pay drawn in lieu of higher time scale of pay, provided there is no special pay attached to the revised scale <i>Note: Any other Special pay drawn, in addition to pay drawn in the existing scale shall not be reckoned for fixation in the revised scale.</i>	:	
(d)	DA admissible at the rate of 80% on pay as above	:	
10 (i)	Fitment Benefit (@ 12% of basic pay at 9(a) subject to a minimum of Rs. 2000)	:	
(ii)	Service Weightage (@ ½ % of basic pay at 9(a) for every completed year of service subject to a maximum of 15 %)	:	
11	Total of 10 (i) + (ii)(Maximum limit Rs. 12000)	:	
12	<b>Total [(9) + (11)]</b>	:	

13	Next stage (The amount computed against item 12 may be stepped up to the next stage in the Revised scale )	:	
14	Pay fixed in the revised scale **	:	
15 (i)	Date of Increment ( Next Increment will accrue on the date of increment in the pre revised scale )	:	
(ii)	Pay on Accrual of Increment	:	
16	Remarks	:	

**Station:**  
**Date:**

**Signature:**  
**Drawing Officer:**  
**Name:**  
**Designation:**

**Signature:**  
**Countersigning Officer:**  
**Name:**  
**Designation:**

**\* Note:**  
**(Vide Item 6)**

*Service for the purpose of this rule means full time regular service including broken periods of service qualifying for normal increments in the scale of pay. Time spent on leave not counting for normal increment shall not be reckoned. Service during the period of bar on increment, without cumulative effect will be reckoned. Prior full time regular service in aided schools / colleges / polytechnics, Municipal Common Service, University Service, Panchayat Service and High Court of Kerala Service will also be reckoned.*

**\*\* Note:**  
**( Vide Item 14)**

*If the amount arrived at is more than the maximum of the revised scale, the pay shall be fixed at the maximum of the revised scale and the difference shall be treated as personal pay and will not be absorbed in future increase on pay on account of granting increments. This personal pay will count for all purposes viz. fixation of pay, calculation of leave salary, drawal of allowances and pension. If the amount computed is less than the minimum of the revised scale, pay shall be fixed at the minimum of the revised scale.*